

Brookcliff Tennis Rules

General Rules

1. Courts are available for use from 8am to 10pm.
2. Please observe court etiquette at all times.
3. Only tennis (non-marking) shoes shall be allowed on the courts.
4. No glass or breakables shall be permitted within the tennis court area.
5. For safety, no small children on the courts during play.
6. **Tennis courts are for playing tennis only.** NO skates, bicycles, animals, skateboards, or other sports/equipment such as but not limited to soccer, hockey, lacrosse, etc. are allowed inside the courts at any time.
7. Please report all concerns /violations to the Tennis Chairperson by logging into PayHOA and creating a 'General Request'.

Tennis Committee

1. The Tennis Committee is authorized to administer and enforce these rules, which have been approved by the Brookcliff Board of Directors.
2. The Committee shall consist of the Chairperson and Board approved association members. Other members may serve at the discretion of the Chairperson. The Committee shall serve for a term of one year to run consecutively with the Board.
3. All questions, concerns, and complaints should be addressed to the Board Tennis Chairperson (as appointed by the Board) by logging into PayHOA and creating a 'General Request'.
4. Serious infractions of the rules or other issues will be addressed by the full Board.

Tennis Court Reservations

1. All members must reserve tennis courts prior to use.
2. Reservation of multiple courts is not allowed during prime times (weekdays after 5pm and all weekend hours). If the second court is not in use at the time then it may be utilized; however, if a member arrives and wishes to play then the second court should be released immediately.
 - a. The exception to this rule is for league play or practice as well as Tennis Parties as approved by the Tennis Committee.
3. Multiple courts may be reserved during non-prime periods. If a member arrives and wishes to use a court during this time then one of the reserved courts is then limited to one hour as long as that much time remains on the original reservations.
4. The reservation system allows reservations of no more than two hours with the exception of league play or practice as well as Tennis Parties as approved by the Tennis Committee.
 - a. No member is allowed to reserve multiple sessions on the same day without prior approval of the Tennis Committee. If no reservation is set up to follow an existing reservation and no member arrives to use the court(s) then users may stay on the court(s) beyond their two-hour reservation period.
5. Court Reservations can be made by visiting the reservation system, which is accessible through the neighborhood website, www.brookcliff.org.

Qualifications for Brookcliff Team / Seasonal Players

1. Each team must submit its complete roster to the Tennis Chairperson within one week of submission of the roster to ALTA.
2. Residents of Brookcliff who are not Full Members of the Brookcliff Property Owners Association cannot be on a Brookcliff team.

3. The roster can be composed of: Full members, Non-Residential members, Non-Residential Tennis members, Creekshire members, and Seasonal members.
4. Non-Member/non-dues paying non-residents shall be called Seasonal Players. Such players will pay a Seasonal Player fee, to be determined by the full Board. All fees for Seasonal players shall be collected and submitted to the Tennis Chairperson by the team's Captain prior to the start of scheduled matches. Failure to turn in fees for Seasonal players shall forfeit the team's right to practice and matches, until fees are submitted.
5. All members must be current in their dues to be on a roster.
6. No Brookcliff roster may exceed a particular number of Seasonal fee players, based upon the number of dues paying Full Member Brookcliff POA members. The scale is as follows:
 - a. 1-10 POA members may have 1-6 seasonal fee players
 - b. 11-14 POA members may have 1-5 seasonal fee players
 - c. 15-18 POA members may have 1-4 seasonal fee players
 - d. 19-22 POA members may have 1-3 seasonal fee players
 - e. 23+ POA members may have 1-2 seasonal fee players
 Exceptions to this rule need full Board approval. (Board approved 1995).

Practice Times / Team Conflicts / Makeup Matches

1. The Tennis Chairperson shall determine practice nights for each team. This will be done on a team rotation basis (season to season).
2. Teams may switch practice nights with the Tennis Chairperson's approval.
3. Practice may start no sooner than three weeks prior to the beginning of the first ALTA match.
4. Evening practices are from 6:30pm to 10:00pm. Courts cannot be used for team practice prior to 6:30pm; this time is designated for neighborhood casual tennis.
5. The team Captain (or designee) shall be responsible for court cleanup and turning the lights off at the end of each practice.
6. Whenever there exists in one season more than two teams from the same group (i.e. more than two men's or women's teams), the Committee will propose a fair and equitable method for deciding which team plays their matches on the Brookcliff courts and which team (s) plays outside of the neighborhood if necessary.
7. Fees to rent outside courts shall be paid by the Brookcliff POA.
8. Designated Outside teams shall have Brookcliff court practice time if at all possible.
9. Should two or more teams qualify for ALTA playoffs, resulting in a conflict for court time, the team with the most points receives preference to play at home. In the event of a tie, a coin flip by the Tennis Chairperson will decide which team has the right to choose the option. A team could also choose to play their match away.
10. In event of rainouts, makeup matches throughout the week take precedence over practice sessions. Captains shall be responsible for notifying the other captain(s) of the scheduled makeup match(s).

Captain (team) Responsibilities

In addition to setting the roster, collecting seasonal fees and submitting the team roster to the Tennis Chairperson, the team captain (or designee) shall after each practice session and/or match:

1. Return chairs to the pool area
2. Empty court trash receptacles
3. Clean court viewing area
4. Clean bathrooms if required
5. Empty all trash into large trashcans in parking lot
6. Lock bathrooms and Pool Gate (if pool is not in use)
7. Turn off lights (if used)

Casual Tennis Play

1. All General Rules of the Brookcliff Property Owners Association are to be followed.
2. Scheduled ALTA practice sessions and matches take precedence over casual tennis play.
3. Only Brookcliff POA Full-Members, Non-Residential members Non-Residential Tennis members, and Creekshire members in good standing may use the tennis facilities.
4. If courts are not reserved, play is on a first come / first serve basis.
5. Play is limited to one hour when other members are waiting to play.
6. Only adults (16 years of age and up) will be permitted to use the courts from 7:30pm to 10:00pm. During the months of June, July and August this time is expanded to 6:00pm to 10:00pm.
7. If no adults are using the courts, children may use the courts.
8. Persons using the courts will be responsible for court clean up, closing the gates, and turning the lights off.

Tennis Parties

1. Brookcliff POA Full-Members, Non-Resident Members and Non-Resident Tennis Members may host a 'Tennis Party' upon approval by the Tennis Committee.
 - a. A 'Tennis Party' is a casual play event and the host Member must be in attendance. The group cannot be a league team. League teams are subject to a Rental Fee as described herein.

Tennis Court Rental

1. The Board of Directors may rent the Brookcliff courts to outside tennis team(s) at its discretion.
2. The Board shall set fees, and team(s) shall follow the same rules and procedures as other Brookcliff teams.
3. There shall be a written agreement between the Board and the renting team(s).