

**ARCHITECTURAL MODIFICATION REQUEST FORM**  
**BROOKCLIFF PROPERTY OWNERS ASSOCIATION, Inc.**

Upon completion submit form by creating a PayHOA Architectural Request .

In accordance with the Declaration of Protective Covenants of the Brookcliff Property Owners' Association, I hereby apply for permission to make the following alterations to the premises located at:

Street Address: \_\_\_\_\_

Location(s) and Description of Modification(s): \_\_\_\_\_

Details including product(s),  
color(s) and similar elements: \_\_\_\_\_

Note: Attach any sketches, drawings and descriptions of the work including planned materials and colors. Please include the following information about the contractor. If multiple contractors are involved please provide a list of the following in a separate attachment:

Company Name: \_\_\_\_\_ Contact: \_\_\_\_\_

Email: \_\_\_\_\_ Phone: \_\_\_\_\_

EXCEPTIONS or SPECIAL CIRCUMSTANCES: \_\_\_\_\_

*I attest that the materials used and the colors will conform to the existing acceptable materials and colors.*

Owner: \_\_\_\_\_

Owner Address: \_\_\_\_\_

Phone: \_\_\_\_\_ Email: \_\_\_\_\_

Date: \_\_\_\_\_ Signature: \_\_\_\_\_

You agree that any electronic signatures appearing on this Request are the same as handwritten signatures for the purposes of validity, enforceability, and admissibility.

**Note: Please allow a minimum of 8 days for a response.**

Committee and Board Use Only

Architectural Control Chairperson: \_\_\_\_\_ Date: \_\_\_\_\_

Comments: \_\_\_\_\_

Decisions: \_\_\_\_\_

Approvals: \_\_\_\_\_